

2.1 SUPERVISION STATEMENT

INTRODUCTION

Children must be adequately supervised when are being educated and cared for both at school and on excursions. Supervision can prevent and reduce accidents through early detection of potential hazards and an awareness of the children, and their activities.

PURPOSE

Lindfield Montessori Preschool maintains a safe and secure environment where children are free to explore and learn about their world. Lindfield Montessori Preschool and its educators are familiar with regulatory requirements and standards regarding supervision. The school encourages educators to evaluate their supervisory practices and implement plans that increase their awareness of the layout, risk management and supervisory choices within the school environment. Children's safety will be the priority of all educators when supervising children.

STRATEGIES

The Approved Provider will:

- Ensure that the premises are designed and maintained to facilitate supervision of children at all times while considering the need to maintain the rights and dignity of all children.
- Ensure that supervision requirements for educators are maintained at all times.
- Notify the regulatory authority within 24 hours if a child appears to be missing, cannot be accounted for, appears to have been taken or removed from the premises, or has mistakenly been locked in or out of the school premises.

The Nominated Supervisor will:

- Ensure continuity of care, and adequate supervision at all times when children are being cared for and educated in the school and on excursions.
- Ensure that a risk assessment is carried out before school excursions take place as per Regulation 101.

Educators will:

- Arrange the school environment to maximise the ability of educators to supervise all areas accessible to children. Particular focus on gates, the fence line and doors during arrival and departure times.
- Seek to ensure that two educators are present/within view when working with children and when supporting children with toileting/hygiene routines.

- Be aware of the importance of communicating with each other about their location within the environment.
- Inform new and relief educators about supervision arrangements and what is required of them in relation to supervising children.
- Ensure that correct child/educator ratios are maintained throughout the school environment.
- All children will be in sight or hearing of educators/administrator at all times.
- Ensure that hazardous equipment, machinery, and chemicals are inaccessible to children.
- Ensure that supervision arrangements are respectful and that interactions with children are meaningful. Educators will encourage children's independence while respecting individual abilities and needs.
- Scan the environment while interacting with individuals or small groups. Educators will position themselves to maximise their view of the environment and the children's play.
- Implement consistent supervision strategies and not perform other duties while responsible for the supervision of children.

MONITORING, EVALUATION AND REVIEW

Interactions with children are respectful and meaningful and challenge each child's skills and awareness of the world. Risks are assessed and managed so that the environment can be safe, educational and stimulating. Children's activities are planned for and monitored by educators with consistent strategies to minimise potential dangers to children.

Relevant Legislation	Education and Care Services National Regulations 2011. Reg. 100-102, 115, 120, 166, 168, 176 Children (Education and Care Services National Law Application) Act 2010
Related to NQS QA	2.2, 3.1, 3.2, 4.1, 5.1
Related Policies	Medical Conditions Policy Water Safety Policy Rest and Sleep Policy Interactions with Children Policy Child Protection Policy Excursion Policy Emergency and Evacuation Policy
Sources & Further Reading	Community Child Care Cooperative (NSW) acecqa.gov.au

POLICY REVIEWED	MODIFICATIONS	NEXT REVIEW DATE
July 2021	Checked regulations, updated copy	2023