

2.12 BUILDING COLLAPSE PROCEDURE

INTRODUCTION

In the event of the premises experiencing structural damage and/or possible building collapse staff must know how to protect themselves and the children from risks of harm and follow a safety procedure.

PURPOSE

Lindfield Montessori School aims to protect the wellbeing and safety of staff, children and other persons at the preschool.

STRATEGIES

Lindfield Montessori School endorses the following procedure, to be followed in the event of a building collapse:

- All staff to stay calm and comfort any child experiencing distress.
- Activate RACE (Rescue + Alarm + Contain + Evacuate).
- The Nominated Supervisor is to telephone emergency services.
- The Nominated Supervisor to assess the emergency.
- The staff are to set up a safety cordon around the affected area if possible/appropriate.
- Staff to turn off all electrical equipment and mobile telephones.
- The Nominated Supervisor is to commence the service's evacuation procedure.
- Staff to ensure no-one smokes near the hazard.
- Staff to complete incident record as soon as practicable.
- The Nominated Supervisor to notify relevant authorities.

POLICY REVIEWED	MODIFICATIONS	NEXT REVIEW DATE
September 2021	Updated copy	September 2023